

# Philip Cheshire



## PHILIP'S SKILL'S

COURSE WORK IT  
SKILLS  
OPEN COLLEGE  
BASIC SKILLS  
STUDIES  
LEARN DIRECT  
VOLUNTEER

### REFERENCES

**Mr John Normandale jr**  
5 Palm Avenue  
Cleadon Park Est.  
South Shields  
Tyne Wear.

**Angela Spence**  
Human Resource Officer  
Be Modern Ltd  
Western Approach  
Laygate  
South Shields  
Tyne Wear .

Course work was at Hendon  
Learn Direct  
Later Bede College Sunderland.  
1  
Basic Word Processing  
Power Point Skills.  
2  
Introduction to Spreadsheets  
And Graphs.  
3  
Introduction to Desk Top  
Publishing.  
Where I achieved and started  
my  
Course work in computer  
studies Level one on first steps

of using computers Where I have  
Learnt.

A lot From and have since been  
with working links Pallion  
Sunderland.  
And also have OCR English  
Level one From my course at  
ST Thomas Street Sunderland.  
And From working links  
Northumbria Police Force  
Basic First Aid Skills Award .  
And also Been Studying For  
English Level One numeracy  
And Maths Course at Pallion  
Sunderland.

### Employment History

From  
1971/2006  
Main duties was as follows  
Bench Hand line assembly  
work  
Stock Control  
Machine shop work.  
Able to work in any sort of  
area  
When and if needed.  
Working style  
Seen things through to comple-  
tion also helping out with other  
colleagues on production line's